

02 December 2022

Our Ref Letchworth Committee/14 December
2022

Contact. Committee Services
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To: Members of the Committee: Councillor Daniel Allen (Chair), Councillor Sean Prendergast (Vice-Chair), Councillor Amy Allen, Councillor Simon Bloxham, Councillor Morgan Derbyshire, Councillor Terry Hone, Councillor David Levett, Councillor Ian Mantle, Councillor Tom Plater, Councillor Adem Ruggiero-Cakir, Councillor Tamsin Thomas, Councillor Phil Weeder and Councillor Sean Nolan

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE LETCHWORTH COMMITTEE

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERNON
ROAD, LETCHWORTH**

On

WEDNESDAY, 14TH DECEMBER, 2022 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda Part I

Item		Page
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES - 21 SEPTEMBER 2022 To take as read and approve as a true record the minutes of the meeting of the Committee held on the 21 September 2022	(Pages 5 - 12)
3.	NOTIFICATION OF OTHER BUSINESS Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4.	CHAIR'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5.	LETCHWORTH HERITAGE FOUNDATION - SOLAR PANEL POLICY To receive a presentation on the updated solar panel policy from Letchworth Heritage Foundation.	
6.	PUBLIC PARTICIPATION To receive petitions, comments and questions from the public.	
7.	LETCHWORTH GARDEN CITY BID MANAGER To receive a verbal presentation from the Letchworth Garden City BID Manager.	
8.	GRANTS & COMMUNITY UPDATE REPORT OF THE POLICY AND COMMUNITIES MANAGER To advise the Members on the current expenditure and balances of the Committee Grant budgets.	(Pages 13 - 22)

To bring to the Members' attention to recent requests received for Committee grant funding, made by community groups and local organisations.

To advise of the activities and schemes with which the Community Engagement officers have been involved in.

To bring to the Members' attention some important community-based activities that will take place during the next few months.

9. WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

To receive any verbal reports from Members regarding Ward matters and Outside Organisations.